



**ARIZONA MUNICIPAL CLERKS' ASSOCIATION
COMMUNICATIONS COMMITTEE MEETING**

November 30, 2023

2:00 p.m.

[Microsoft Teams](#)

Committee Members: Stacy Fobar, Chair; Marcella Carrillo, Co-Chair; Alejandro Garcia, Judy Martinez, Kaitlynn Reeves, Patricia Buchanan, Shirley Zitting, Tanya Ferguson, and Sarah Siep (Board Liaison)

1. Call to Order
2. Roll Call
3. Approval of Minutes – October 11, 2023
4. Liaison Updates
 - a) Campaign Finance – Sharon/Lisa
 - b) Education – Rommel/Janet
 - c) Elections – Linda/Fatima
 - d) Handbook & Constitution – Summer/Rommel
 - e) Legislative – Denise/Summer
 - f) Membership/Mentoring/Region Leaders – Kara/Cindy
 - g) Records Management – Ben/Victoria
 - h) Scholarship – Crystal/Kristen
 - i) Executive Board – Sarah
5. Winter Newsletters Discussion (Due by December 15, Publishing January 22)
6. Winter Newsletter article ideas
 - a) Best of Listserv –Judy
 - b) Good News (Personal and Professional) – Marcella
 - c) Thank a Peer – Marcella
 - d) Clerk in the Spotlight Idea from Kara DeArrastia – Marcella
 - e) Referendum process and lessons learned by Stacy Saltzburg, Flagstaff - Stacy
 - f) New ideas Open Discussion
7. Social media ideas
8. Good of the Order/Comments from Committee Members
9. Next Meeting Date: December 20th at 2:00 p.m.
 - a) Potential date change?
10. Adjournment