



## ARIZONA MUNICIPAL CLERKS' ASSOCIATION COMMUNICATIONS COMMITTEE MEETING

September 13, 2023  
2:00 p.m.  
[Microsoft Teams](#)

Committee Members: Stacy Fobar, Chair; Marcella Carrillo, Co-Chair; Michelle Bailey, Patricia Buchanan, Alejandro Garcia, Connie Ferguson, Judy Martinez, Kaitlynn Reeves, Shirley Zitting, and Sarah Siep (Board Liaison)

1. Call to Order
2. Roll Call
3. Liaison Updates
  - a. Campaign Finance – Sharon/Lisa
  - b. Education – Rommel/Janet
  - c. Elections – Linda/Fatima
  - d. Handbook & Constitution – Summer/Rommel
  - e. Legislative – Denise/Summer
  - f. Membership/Mentoring/Region Leaders – Kara/Cindy
  - g. Records Management – Ben/Victoria
  - h. Scholarship – Crystal/Kristen
  - i. Executive Board - Sarah
4. Old Business
  - a) Individual Tasks for Newsletter
    - a. Editing
    - b. Proofing
  - b) Submissions received – Deadline for submission October 2
    - a. President's Message
    - b. One committee update – Scholarship Committee
    - c. New Member Updates
      - i. Alejandro Garcia
      - ii. Michelle Barber
    - d. Exit Interview
      - i. Jennifer Miller
    - e. CivicRec Advertisement
    - f. Region 1 Meeting Recap
  - c) Volunteer list
5. New Business
  - a. Newsletter article ideas

- i. Best of Listserv
  - b. Social Media ideas
- 6. Good of the Order/Comments from Committee Members
- 7. Next Meeting Date: TBD
- 8. Adjournment