



ARIZONA MUNICIPAL CLERKS' ASSOCIATION REGION 7 MEETING

Tuesday, October, 2022
2:00 p.m.

[Microsoft Teams](#)

Meeting ID: 275 398 290 150

Passcode: qAHt6

Call-in #: +1 872-242-7817

Phone Conference ID: 954 395 848#

Meeting link: [Click here to join the meeting](#)

Region Members: **City of Tucson:** Jesus Acedo, Shawna Lee, Yolanda Lozano, Ana Marufo, Maria Talamante; **Golder Ranch Fire District:** Maggie Hernandez, Shannon Ortiz; **Metropolitan Domestic Water Improvement District:** Theo Fedele; **Town of Marana:** Nolette Hernandez, David Udall, Richelle Valenzuela; **Town of Oro Valley:** Michael Standish, Michelle Stine; **Town of Sahuarita:** Lisa Cole, Leah Rhodes; **Tucson Airport Authority:** Byron Jones

1. Call to Order

2. Roll Call

3. Welcome and Introductions

- A. Introductions: Members will introduce themselves by stating their name, agency, position, and how long they have worked in the municipal clerk field.

4. Old Business

5. New Business

- A. FY 2023 Region Goals: Discussion of goals for the upcoming year (e.g., clerk-related topics to explore, ideas for guest presenters, member engagement, etc.)
- B. FY 2023 Meeting Dates: Members will discuss and reach a consensus on the meeting dates and format for the remainder of the year.
- C. Open Discussion/Questions from Region Members:
- **Reviewing Public Records:** How do agencies facilitate in-person reviews of public records? Do they print the documents? Do they have a computer for the public to view records electronically?
 - **Purchasing Cards:** How do agencies control access to P-Cards? Do only supervisors have them? How do individuals without P-Cards pay for training, hotels, etc.?

5. Items to be communicated to the Communication Committee

6. Good of the Order/Comments from Committee Members

7. Next Meeting Date: TBD

8. Adjournment

Byron M. Jones, CMC
Region Leader

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